



# LAND & GARDEN PRESERVE

## **Position: Groundskeeper – Abby Aldrich Rockefeller Garden**

**Scope of Work:** The Groundskeeper supports the landscape maintenance on the Abby Aldrich Rockefeller Garden (Abby Garden) and Eyrie Terrace and at offsite buildings (rental homes). This position, at times, will collaborate with other staff to accomplish projects throughout the Land and Garden Preserve. This position reports to the Abby Garden Manager. This is a 9-month (1560 hours/year) position with benefits. Weekend and evening shifts may be required during the Abby Garden's nine weeks.

### **Essential Job Functions:**

1. Perform the following tasks in ecologically sustainable ways:
  - Tree, shrub, moss, and groundcover maintenance, including removal of weeding, debris, and invasive species.
  - Lead the lawn care of two small aesthetic lawns in the border garden and at two rental properties.
  - Lead seasonal gravel path and road maintenance, raking, dragging, and weeding.
  - Lead seasonal pond and irrigation system maintenance and operation, draining, pressure washing, scrubbing, and water lily care.
  - Be the lead with statue cover and garden benches. Lead the scheduling of their installation and removal. Keep track of where they are installed and communicate maintenance needs.
  - Perform seasonal projects, i.e., planting, moss revitalization, applying compost, cover brush installation, pea brush harvesting and cutting, deer fencing installation and removal, leaf removal, hauling brush, and dead wooding trees and shrubs.
  - Be a backup with border garden maintenance.
  - Assist with the care and security of all buildings and gardens; cleaning, organizing, identifying issues, set-up, pack-up, and cleaning outdoor furnishings and objects seasonally.
  - Use organic or IPM methods. Follow best management practices and adhere to OSHA safety standards. Maintain a Maine pesticide license and track pesticide use.
  - Safely operate vehicles and light equipment such as mowers, power tools, saws, blowers, and leaf vacuums. Perform routine maintenance and clean equipment. Notify the Facilities department of maintenance needs or issues. Ensure it is stored safely and organized.
  - Provide occasional newsletter stories or online content.
  - Train and lead a team of volunteers and seasonal staff, as needed.
  - Facilitate public visitor days and garden events; check visitors in, direct traffic, answer questions, and ensure security. Become a content expert in the Land & Garden Preserve history and today's public offerings, Abby Aldrich Rockefeller Garden history and plants.
  
2. Assist with other Preserve projects as directed.

### **Minimum skills and qualifications:**

- Valid driver's license
- Two years of relevant experience and/or a two-year degree in a related field.
- Proficiency with equipment and tools i.e., hand saws, pruners, mowers, trimmers
- Ability and interest to learn how to operate equipment safely and efficiently.
- Effective communication skills.

- Ability to do physical labor in all kinds of weather, lift 50 pounds, and maneuver heavy items.
- Interest in learning new skills and best management practices, including plant names.
- Knowledge of safety requirements and an ability to adhere to OSHA standards
- Ability to work efficiently independently or in a team environment and have effective time management skills. Must be willing to work a flexible schedule that may include weekends and evenings during July and August.
- The employee must obtain a pesticide license within first 8 months of employment. For the first three test attempts, the employer will pay the test costs and allow the employee to study for and take the test on work time. If the employee has not passed the exam after three attempts, further attempts will be at the employee's cost and on the employee's time.

**To Apply:**

- Email a cover letter and resume to Joie Torsiello, [jtorsiello@gardenpreserve.org](mailto:jtorsiello@gardenpreserve.org).